

**P.I.A.A.  
WYOMING VALLEY BASKETBALL  
OFFICIALS ASSOCIATION  
BY-LAWS**

**I. NAME**

The name of this organization shall be the Wyoming Valley Basketball Officials' Association.

**II. OBJECT**

1. To establish and maintain the highest ideals of amateur sportsmanship in connection with the game of basketball.
2. To help develop among all basketball officials a thorough understanding of the rules of the game as officially adopted and published by the National Federation and P. I. A. A.
3. To encourage every official to rigidly enforce all rules of the basketball code, both in letter and spirit.
4. To assist young officials to become more proficient in their game administration.
5. To be able to develop and administer the highest quality of officiating possible.

**III. MEMBERSHIP**

1. Application for membership shall be made by contacting the Secretary. A check or money order for the amount of the annual dues, must accompany the application along with proof of passing the state test.
2. This Chapter will accept transfer membership only under the following conditions:
  - A. Transfers shall have a letter from the Secretary of his former Chapter indicating that he left in good standing.
  - B. Be approved by a screening committee, consisting of the Executive Board for out of state transfers.
  - C. Shall pay in full all membership fees for the year.

#### IV. OFFICERS

1. The Officers of this organization shall be President, Vice-President and Secretary-Treasurer.
2. The Officers shall be assisted in the execution of the Chapter business by an Executive Board made up of the officers, Chapter Interpreter and four other members of the chapter. Also, the outgoing president will hold a position on the committee. In the absence of the interpreter, the assistant interpreter will have the right to vote.
3. The interpreter shall be elected at the annual meeting following election of Officers.
4. The Officers and members of the Executive Board shall be elected for a period of one year, and may succeed themselves in office.
5. The Board reserves the right to appoint advisors as needed.

#### V. DUTIES OF THE OFFICERS

- A. **President** The President shall be the Chief Executive Officer, and shall appoint the various standing committees and shall be a member ex-officio of all committees. He shall perform other duties as needed.
- B. **Vice-President** The Vice-President shall have all the powers and perform all the duties of the President in his absence.
- C. **Secretary-Treasurer** The Secretary-Treasurer shall keep a written record of the meetings of the chapter and executive committee in a suitable permanent record to be provided for that purpose. It is his duty to answer all correspondence, keep accounts and receive all dues and deposit same. The treasury shall be open to inspection by the executive committee and a report is to be made at each meeting.
- D. **The Executive Board** The Executive Board shall be responsible for the general management of the affairs of this Chapter, and shall have jurisdiction over such matters as cannot be handled conveniently by the Chapter at regular meetings. The Board shall have the responsibility of making final decisions concerning violations of Article 8 of these by-laws, but such final decision shall be made by a majority vote and only after the accused member or members have been given a full and fair hearing with an opportunity to present evidence on their own behalf and to explain their alleged actions. If final decision is adverse to the member or members

involved, the Executive Board shall report to the full Chapter the violation, charges sustained and final decision in this matter.

## VI. ELECTION OF OFFICERS

- A. The President, Vice-President and Secretary Treasurer shall be elected as follows: A nominating committee of three shall be appointed by the President before the annual meeting. This committee shall submit a list of candidates for the three offices and the interpreter. At the annual meeting, these candidates, along with any nomination from the floor, shall be voted on by a separate vote for each office. The nominee receiving the largest number of votes shall be declared the winner of that particular office for the coming year. Members of the Executive Board shall be nominated in the same manner, and the members getting the highest number of votes shall be the winners.
- B. If the outgoing President does not succeed himself in office, he will become a member of the Executive Board for the succeeding Presidents term of office, which shall not exceed two years.
- C. If an officer resigns or leaves office, the executive committee will appoint a replacement to serve the remainder of the term.

**STIPEND** The President will not be responsible for paying the chapter dues and the Secretary-Treasurer will receive a stipend of \$300.00 and not be responsible for paying dues.

## VII. DUES

1. The annual dues for this chapter shall be determined by the executive board and shall be payable in advance by January 31 of the current year. A penalty of \$10.00 will be charged for delinquent payment of dues.
2. Any member in arrears for dues shall, without further action, be suspended and reinstatement cannot be granted until all back dues are paid in full, along with all penalties in conjunction with P.I.A.A. guidelines and chapter guidelines.

## VIII. MEETINGS AND RULES ADHERENCE

1. Regular meetings of this Chapter shall be held in accordance with a schedule of dates established by the Executive Board. The Executive Board shall also set the minimum number of meetings that must be attended by each member per P.I.A.A. guidelines. The Executive Committee will meet before September 30<sup>th</sup> in order to establish dates.

2. Special meetings may be called by the President when in his judgment it is desirable, or he shall do so by order of the Executive Board or by special request from at least ten or more members. The request from the members shall be in the form of a letter addressed to the Secretary stating the reason or reasons for calling the special meeting. This will be the only business transacted at the meeting.
3. Any business that must be transacted by a vote of the membership shall be decided by majority vote of the members present.
4. Order of business shall be as follows, unless set aside by a majority vote of the members present:
  - A. Call to Order
  - B. Reading of Minutes
  - C. Treasurer's Report
  - D. Correspondence
  - E. Report of Committees
  - F. Old Business
  - G. New Business
  - H. Interpretations
  - I. Attendance
  - J. Adjournment
5. If by order of the President a member is authorized to attend any clinics, meetings or gatherings, any approved expenses incurred by the member shall be paid by the Chapter.
6. Officials must keep the Secretary informed of all assignments and co-operate with him on all requests.

#### IX. AMENDMENTS

Amendments shall be made to the by-laws at regular meetings of the Chapter, and a majority vote of members present is needed.

#### X. PARLIAMENTARY AUTHORITY

Roberts Rules of Order (Revised) shall govern in all cases where they do not conflict with the rules of the Chapter and the P.I.A.A.

#### XI. EFFECTIVE DATE

These By-Laws shall become effective immediately upon adoption and/or approved amendment.

XII. **INTERPRETATION**

The final interpretation of any provision of these by-laws shall rest with the Executive Board in conjunction with the chapter's legal advisors.

XIII. **DISTRIBUTION**

Every member of the Chapter shall receive a copy of these by-laws.